



Nether Stowe School

Headteacher: Glyn Langston-Jones

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25th February, 2019

Dear Parent/Carer

**Year 9 Consultation Evening
Thursday 28th February, 2019**

The consultation evening for parents of students in Year 9 will be held on **Thursday 28th February 2019 from 3:45 - 6.15 pm**, and will take place in the school hall. Appointments will begin at 3:45 p.m., with the final appointments being available at 6:10 p.m.

Appointments can be made in three different ways through the Insight software. You can make the booking yourself through a webpage, ask your child to speak to their Pastoral Head about an appointment or call the main school office.

Your insight account provides you with secure online access to create appointments and a copy of your child's timetable so you can check which staff you need to see.

Please visit the Insight website at <https://insight.netherstowe.staffs.sch.uk> a link to this can be found on the main school website under the parents menu along with a user guide. Please ensure you change your password the first time you login.

I hope the evening will be helpful and would like to remind you that if you have any concerns, or particularly wish to see staff with whom you have been unable to speak, please contact the school via the email address at the top of this letter; your queries will be directed to the appropriate member of staff and individual arrangements can then be made.

I look forward to seeing you on the 28th February.

Yours sincerely

D Sullivan

**Miss D Sullivan
Senior Assistant Headteacher
Behaviour, Welfare & Safeguarding**

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